

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Special Meeting – April 10, 2008

Chairman Snyder called the regular Board of Trustees meeting to order at 6:03 p.m. in the Hummel Corporate and Professional Education Center, Room 283.

Trustees attending: Mr. Snyder, Mr. Luther, Miss Neary, Mr. Armstrong, Mrs. Crandall, Mr. Accattato

Trustees absent: Mr. Russell, Mr. Barbato

Also present: Dr. Hawes, Mr. Gassmann, Ms. Harris, Mr. Laino, Dr. Murphy, Mrs. Ruffing, Mrs. Semo. Mr. Schultz, Bryon Ackerman (media); partial attendance by Rob Malone and Bill Wallens

EXECUTIVE SESSION

Mrs. Crandall moved, at 6:05 p.m., that the board adjourn to Executive Session to discuss work performance of a particular employee, pending litigation. Mr. Accattato seconded the motion.
Vote-Unanimous

Mrs. Crandall moved that the board reconvene at 6:45 p.m. Mr. Luther seconded the motion.
Vote-Unanimous

FACILITIES

Chairman Snyder presented Resolution 07-16 (Award of Contracts for Audio-Visual Equipment and TV Digital Signage for Library Project). Dean Laino reported that bids were sent out and received for the purchase of audio-visual equipment and TV digital signage for the Library project. After a review of these bids by the Radio-TV staff, it was recommended that the bid for audio-visual equipment be awarded to Com Tech Inc., Voorheesville, NY, in the amount of \$102,058.81, and for TV digital signage to Imperatives Inc., Schenectady, NY, in the amount of \$71,595. Dean Laino noted that it is the recommendation of the College administration that the trustees approve the awards as recommended, after which the Herkimer County Legislature will be requested to approve a similar resolution. Dean Laino, also, introduced Bob Schultz, Coordinator-Radio/TV, who he acknowledged, and thanked, for his fine expertise in the technology area, which was very useful in the decision making in this area.

Mr. Armstrong moved that Resolution 07-16 be approved as presented. Mr. Accattato seconded the motion.
Vote-Unanimous

Chairman Snyder presented Resolution 07-17 (Award of Contract for Furniture for the Library Project). Dean Laino reported that, as part of the Library Project, bids were, also, sent out and received for the purchase of furniture. These bids were sent out, two bids received and reviewed, and the following recommendation made: to award the bid to Hummel's Office Plus, Herkimer, NY, in the amount of \$215,609.08 (includes installation).

FACILITIES (Cont'd.)

Mr. Accattato moved that Resolution 07-17 be approved as presented. Mr. Luther seconded the motion.

Vote-Unanimous

MISCELLANEOUS

Mr. Gassmann distributed a report of the Professional Association on Interviews with Six Candidates for the College Presidency, April 2008. He thanked Angela Semo for scheduling candidates' interviews with the Professional Association reps concurrently with other interview groups.

Angela Harris mentioned that she was very happy to be involved with the interview process, and that she feels very good about it.

Chairman Snyder extended his appreciation to these two individuals for all the time each spent on this process.

EXECUTIVE SESSION

Mr. Accattato moved, at 6:59 p.m., that the board adjourn to Executive Session to discuss the presidential search. Mrs. Crandall seconded the motion.

Vote-Unanimous

Mr. Accattato moved that the board reconvene at 8:13 p.m. Mr. Luther seconded the motion.

Vote-Unanimous

Mr. Accattato moved that the board adjourn. Mr. Luther seconded the motion.

Vote-Unanimous

The meeting adjourned at 8:14 p.m.

bk