

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – April 23, 2009

Chairman Snyder called the meeting to order at 6:58 p.m. in the Hummel Corporate and Professional Education Center, Room 282-283

Trustees attending: Mr. Snyder, Mr. Luther, Mr. Armstrong, Mrs. Crandall, Mrs. Clark, Mr. Russell, Mr. Barbato, Mr. Dunn, Miss Liu

Trustees absent: Mr. Accattato

In Attendance: Dr. Murray, Mr. Laino, Dr. Murphy, Dr. Hawes, Mrs. Semo, Ms. Ruffing

Guests: Ms. Cynthia Demarest (Director of NYCCT), Mr. Roberto Serbinio (Incoming SGA President and Student Trustee), Mr. Robert Moschgat (Assoc. Dean of Social Science and Humanities), Instructor Sven Trenholm (Developmental Math), Asst. Prof. Jeff Steele (Academic Senate President), Prof. Angela Harris (Founding member of Academic Senate)

Mr. Snyder recognized Mr. Roberto Serbinio as the incoming SGA President and new Student Trustee to the HCCC Board of Trustees.

Mr. Barbato moved that the minutes of the March 19, 2009 joint meeting with the HCC Foundation be approved.

Mr. Armstrong seconded the motion.

Vote-Unanimous

Mr. Dunn moved that the minutes of the March 19, 2009 regular meeting be approved.

Mrs. Crandall seconded the motion.

Vote-Unanimous

EXECUTIVE SESSION

At 7:00 p.m., Mr. Barbato moved that the Board adjourn to Executive Session to discuss, under provisions of Section 105 of Article 7 of the Public Officers law, as follows:

- to discuss propose, pending or current litigation;
- the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

Mr. Armstrong seconded the motion

Vote - Unanimous

At 8:10 p.m., Mr. Barbato moved that the Board reconvene.

Mr. Dunn seconded the motion.

Vote - Unanimous

Mrs. Clark had to leave at this juncture of the meeting.

PRESENTATIONS

Mr. Trenholm presented information regarding his sabbatical leave to the board. He will be continuing his work in developing new ways to combat cheating in on-line learning environments, especially as it applies to his particular field of Developmental Mathematics.

As a result of the request by Mr. Barbato at the previous meeting, Mr. Moschgat gave a presentation on the Child Care Learning Lab. Over the past year, the Child Care center has been used directly by 186 students for over 2000 hours of instruction in majors such as Early Childhood Education, and indirectly by 200 students for over 2800 hours of instruction in majors such as Music and Physical Education. The ability to offer on-site learning opportunities at the Child Care center results in increased applications for many majors.

PRESIDENT'S REPORT

The Academic Senate has had their first elections. The slate of officers is as follows: Jeff Steele–President; Mark Polkosnik–Vice President; Lorraine Siniscarco–Secretary. In addition, the following faculty members were elected senators: Janice Jenny and Randy Baker (Business & Information Technology); Chris Avis and Jason Brown (Humanities); Ron Carvin and George Smith (Math, Science, P.E.); Gary Loiacono and Pat Miller (Non-Teaching); Patty McDaniel and Katie Stables (Humanities). Mr. Steele thanked the Board for their approval of the Senate and looks forward to working with them. Dr. Murray also recognized Professor Angela Harris as a founding member of the Academic Senate and commended her on the work that she, Professor Barthel and Professor Clarke did to bring the Senate to establishment.

HCCC was visited by dignitaries representing higher education in China, including the Director General of the Education Department of Sichuan Province who is the equivalent to the State Education Department. They are interested in creating an articulation agreement with HCCC in which students will attend HCCC for one year, and a college in Sichuan Province for one year and be granted an HCCC diploma. We will be doing further work to establish the articulation agreement.

The eleven students from the China 150 program presented the College with a bamboo tree to commemorate their stay here. There was a planting ceremony followed by lunch in the Cogar Gallery.

We have received the draft report from the MSCHE visit. While the report is complimentary of the school, we are deficient in 3 of the 14 standards and have two years to complete the requirements set forth by MSCHE. Dr. Murray anticipates that the work will be completed over the next 18 months, leaving six months for implementation. MSCHE has stated that we do not have the ability to complete everything in-house and will have to hire outside facilitators to assist in our planning.

MONTHLY REPORTS

Mr. Laino gave the financial report. Health insurance costs continue to be a concern, and a cost analysis of switching to a premium-based plan is still in progress.

Mr. Barbato made a motion to approve the Financial Report as presented.

Mr. Armstrong seconded the motion.

Vote-Unanimous

Chairman Snyder presented the Petty Cash Report as of March 30, 2009. Mr. Russell made a motion to approve the Petty Cash Report as presented.

Mr. Luther seconded the motion.

Vote-Unanimous

TORCHBEARER'S AWARDS

Mr. Dunn made a motion to accept the slate of candidates as discussed in Executive Session.

Mr. Russell seconded the motion.

Vote-Unanimous

Mr. Barbato had to leave at this juncture of the meeting.

MONTHLY REPORTS

There was no report from the Foundation Board.

Mr. Dunn reported that the Alumni Association will be partnering with HCCC on the Independence Day Celebration.

Mr. Laino reported that the Housing Board will be partnering with the Foundation to replace the furniture in Campus Meadows over the summer.

Dr. Hawes gave the admissions and enrollment report. Admissions is up in both registered students and applications compared to this time last year. There will be more registration days in May.

MISCELLANEOUS

Mr. Dunn reported on the NYCCT conference he attended in March. It was a great opportunity to learn what other boards are doing around the state. He also brought attention to materials he brought back from the conference which show where HCCC stands in relation to other community colleges in the SUNY system.

Ms. Ruffing stated that Dr. Murray's Inauguration the previous Friday went very well. There were several delegates from other colleges, as well as HCCC emeriti and many faculty members who participated. In addition, the Gala held that evening to benefit the Foundation was very successful. The Inauguration Committee of Dan Sargent, Becky Ruffing, Nick Laino, Angela Semo, Jackie Woudenberg, Tom Stock, Paul Dusseault, Vince Casale and Karen Congdon was recognized for their efforts.

Ms. Ruffing also gave the trustees information about this year's Commencement being held on May 15, 2009. The ceremony will begin at 5:00. Assembly and robing for the trustees will be in the Recreation Gym, not the Fitness Center as in previous years.

Yolanda Liu and Jeanne McAvoy were given certificates recognizing their service to the HCCC Board of Trustees.

Cynthia Demarest gave a brief overview of NYCCT (New York Community College Trustees). They have altered their services so that they give more direct guidance to board members as to what is expected from MSCHE. Ms. Demarest mentioned that she is the liaison between community college boards and individuals at SUNY who are available to guide and train community college boards. She left several items for the board to review and will be available for any questions they may have.

Mr. Dunn moved to adjourn the meeting.

Mr. Armstrong seconded the motion.

Vote-Unanimous

The meeting adjourned at 9:10 p.m.

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