

**HERKIMER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

Joint Meeting with Foundation Executive Board –  
November 17, 2011

Chairman Snyder called the meeting to order at 6:09 p.m. in the Hummel Corporate and Professional Education Center, Room 282-283.

Trustees attending: Mr. Accattato, Mr. Ackerman, Mr. Barbato, Mr. Brenchley, Ms. Clark, Ms. Crandall, Mr. Luther, Mr. Snyder, Mr. Testa, Mr. Marrotta

Foundation Executive Board: Mr. Rick Sebastian, Ms. Sevim Morawski, Mr. Harrison Hummel III

In Attendance: Dr. Murray, Dr. Hawes, Mr. Laino, Mr. Oriolo, Ms. Ruffing

Guests: Ms. Lucia Bliss, Ms. Julie Lewis, Mr. Rob Malone

Chairman Snyder welcomed members of the Foundation Board.

Richard Sebastian, President of HCC Foundation Board, reported that the Foundation is looking at how to have the best impact with the alumni. The Foundation is asking what the Board of Trustees' thoughts are as a result of the College's strategic planning and how to maximize the Foundation's land to bring sustainability to the College. Mr. Sebastian thanked the College for their ongoing commitment. At their last meeting, the Foundation concluded the Elements Campaign. It is their hope to break ground of the science labs in May 2012.

**REPORT FROM EXECUTIVE DIRECTOR, FOUNDATION**

Ms. Bliss reported on the Foundation's activities and touched on several areas:

- The College's annual gifts internal campaign was launched last week, and the importance of 100% participation in annual giving was stressed.
- Three fundraising events, the Arts and Crafts Fair, the Gala and the Golf Tournament, raise the revenue to fund the College's Foundation Tuition Scholarship.
- The Foundation is revitalizing their relationship with 19,000 alumni by signing a contract with Harris Direct to publish a directory of the alumni, both in CD and hardcopy format.
- The Cogar Gallery will be updated and refreshed starting this winter break.

**USE OF FOUNDATION PROPERTY**

Mr. Snyder reported that in the best interest of the Foundation's mission, it was decided not to pursue the endeavor with Valley Health Services, as it would not be a revenue maker for the Foundation. Dr. Murray asked the boards to send to her any ideas for use of the land.

**HOUSING**

Dr. Hawes reported another big year for residential life. Across campus, this fall has been the best semester for behavior. There has been much positive feedback about the meal plans.

Mr. Laino also reported another successful year with capital improvements to housing:

- Campus Meadows has all new roofs

- Two oil tanks were removed from College Hill property and were signed off by DEC
- Balconies on College Hill apartments were removed
- College Hill Building #3 roof was replaced
- College Hill Building #4 bathrooms were renovated
- Paving, sidewalks and curbs in College Hill were replaced.

Future plans include the continuation of working on refinancing long-term debt.

Dr. Hawes read a proclamation from the Herkimer County Legislature, proclaiming November 17, 2011, as “HCCC Men’s Soccer Team Day” and recognizing the men’s soccer team for winning the 2011 NJCAA Division III National Soccer Championship; recognizing Reco McLaren as the team’s MVP; and recognizing men’s soccer coach Pepe Aragon being named NJCAA National Coach of the Final Four tournament, being inducted into the NJCAA Soccer Hall of Fame, and being given the Coach of the Tournament Award this year.

#### **PRESENTATION OF FOUNDATION/HOUSING AUDIT**

Mr. Laino reported that field work is currently being done, and the Foundation/Housing audit will be reported in the future. He does not see any problems with either audit.

#### **CURRENT NEEDS OF THE COLLEGE**

Dr. Murray reported that the current need of the College is fiscal sustainability, as funds in state aid have been lost, and the College is planning for the worst. It has been very challenging to maintain the College’s quality, but one way the College has tried to maintain this is by not funding vacant positions. Forty-three percent of other colleges are doing this same thing. Other ways include reducing budget lines and delaying equipment purchases. Our basic need is for the Foundation to be solvent and to have a strong endowment. It is the College’s hope that the Foundation is considering a new campaign that will move the campus forward.

Chairman Snyder thanked the Foundation Executive Board for their visit.

The meeting adjourned at 6:35 p.m.

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