

**HERKIMER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

Annual Meeting – April 23, 2014

Vice Chair Crandall called the meeting to order at 6:31 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

**Trustees attending:** Mr. Ackerman, Mr. Brenchley, Mrs. Clark, Mrs. Crandall, Mr. Gregory, Mr. Testa, Ms. McLemore

**Trustees absent:** Mr. Barbato

**In Attendance:** Mr. Laino, Dr. Hawes, Mr. Oriolo, Ms. Ruffing

**EXECUTIVE SESSION**

At 6:32 p.m., Mr. Ackerman moved that the board adjourn to Executive Session, to discuss, under provisions of Section 105 of Article 7 of the Public Officers law, as follows:

- the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

Mr. Brenchley seconded the motion.  
Vote-Unanimous

At 7:17 p.m., Mrs. Clark moved that the board reconvene.  
Mr. Gregory seconded the motion.  
Vote-Unanimous

Mr. Ackerman left at this juncture of the meeting.

As the board and Isaacson, Miller were unable to reach acceptable contract terms to conduct a search for the next president of Herkimer County Community College, Mr. Testa made a motion, while in Executive Session, to hire CollegeCEOs, Inc. to conduct the presidential search.  
Mr. Ackerman seconded the motion  
Vote-Unanimous

**BYLAWS**

The amending and/or approving of the bylaws was tabled.

**BOARD OF TRUSTEES MEETING DATES**

A list of proposed June 2014 - May 2015 Board of Trustees meeting dates was provided. Mr. Testa moved to approve the Board of Trustees Meeting Dates for 2014-2015 as presented.

Mrs. Clark seconded the motion  
Vote-Unanimous

**ELECTIONS**

Vice Chair Crandall announced the need to elect Board officers. Mr. Brenchley, on behalf of the Nominating Committee, made the recommendation that the slate of officers for 2014-2015 be as follows: Chair – Isabella Crandall; Vice-Chair – Robert Brenchley; Secretary – Mary Ellen Clark. Mr. Testa made a motion to approve the slate of officers as recommended.

Mr. Gregory seconded the motion.  
Vote-Unanimous.

**OTHER ELECTIONS FOR REPRESENTATIVES**

As the College is a member of NYCCT, Mr. Brenchley moved that Mrs. Crandall remain the NYCCT delegate.

Mr. Gregory seconded the motion.

Vote-Unanimous

Mr. Brenchley moved that Mrs. Crandall remain the NYCCT Legislative Delegate.

Mr. Gregory seconded the motion.

Vote-Unanimous

As the only Board of Trustee member elected to serve on the Foundation Board is the Chairperson of the Board of Trustees as ex-officio, it was approved that Mrs. Crandall serve on the Foundation Board.

Mr. Testa moved that Mr. Ackerman serve on the Housing Board.

Mrs. Clark seconded the motion.

Vote-Unanimous

The committee assignments were reviewed.

Mrs. Crandall made a motion that the Personnel Committee shall consist of the following: Mr. Brenchley (Chair), Mrs. Clark, and Mrs. Crandall.

Mrs. Clark seconded the motion.

Vote-Unanimous

Mrs. Clark made a motion that the Finance, Facilities and Audit Committee shall consist of the following:

Mr. Testa (Chair), Mr. Ackerman, Mr. Gregory and Mr. Brenchley.

Mr. Brenchley seconded the motion.

Vote-Unanimous

Mr. Testa made a motion that the Nominating Committee shall consist of the following: Mr. Brenchley (Chair), Mr. Testa and Mr. Ackerman.

Mrs. Clark seconded the motion.

Vote-Unanimous

Vice Chair Crandall declared the business of the Annual Meeting complete at 7:30 p.m. and moved directly into the Board of Trustees regular meeting agenda.

slh