

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – June 28, 2017

Madam Chair Crandall called the meeting to order at 6:35 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

Trustees Attending: Mr. Ackerman; Dr. Ainsworth; Miss Bellico; Mrs. Crandall; Mr. Gregory; Ms. Prymas; Mr. Roche; Mr. Testa

Trustees Absent: Ms. Albright

In Attendance: Dr. McColgin; Ms. Craig; Dr. Hawes; Mr. Laino; Mr. Oriolo

Also Present: Ms. Jackie Woudenberg; Mr. Brendan Murphy; Mr. Jeff Steele; Mr. Don Dutcher

CONSENT AGENDA

Madam Chair Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. April 26, 2017 Annual Meeting
 - ii. April 26, 2017 Regular Meeting
- b. Campus Reports
 - i. Academics
 - ii. Student Affairs
 - iii. Enrollment Management
 - iv. Administration & Finance
 - v. Public Relations
 - vi. President's Activities

Dr. Ainsworth moved that the consent agenda items for the June 28, 2017 regular meeting be approved.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

PRESENTATIONS

Mr. Dutcher gave a background on the awarding of the NATYCAA Cup, which is based on points received in a national tournament. He expressed that the athletic teams receive a great deal of support from administration and faculty and that the winning of the NATYCAA Cup is a whole institutional effort. Dr. McColgin remarked that there are many instances where Herkimer College's teams and coaches set great examples of sportsmanship, and part of our success is attributed to the leadership and vision of Mr. Dutcher and the fact that the vast majority of coaches are full-time employees.

CHAIR'S REPORT

Student Trustee Report: Miss Bellico expressed her appreciation for the opportunity to serve as student trustee. She introduced incoming SGA President and new student trustee, Brendan Murphy, who is a Business major from Whitesboro.

BOT Self Assessment: Chairwoman Crandall reported that there is still one response missing from the Board of Trustees Self Assessment and asked that the survey be completed as soon as possible.

PRESIDENT'S REPORT

Academic Senate Report: Mr. Steele reported that the last Academic Senate meeting of the academic year took place on May 18, 2017. They are finishing up with the Curriculum and Policies Committee meetings and are currently looking at the Satisfactory Academic Progress process.

President's Update: Dr. McColgin gave an overview of the past academic year, starting with the celebration of the College's 50th anniversary. She expressed that she is continually inspired by the dedication of our faculty, staff, students and community. Herkimer College continues to be a leader on many fronts: Retention rate is 61% from Fall to Fall; Fall 2011 graduation rate was 35%, which compared to 29% by our peers; Herkimer College was ranked eighth by Schools.com on their 2017 list of best community colleges in New York State, and ranked second best community college in New York State for the 2016-2017 academic year by EDsmart.org. Last week, Herkimer College was featured and honored by The Genesis Group at the 5th Annual Gems of Distinction ~ Six County Regional Showcase. These and other accomplishments and initiatives, including the Project Search partnership, are due to the dedication and commitment by individuals working long hours and playing an important role in students' lives.

COMMITTEE REPORTS

Administration and Finance Committee:

Mr. Ackerman made a motion to approve Resolutions 16-17: Emeritus Status for Catherine Marrotta.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

Mrs. Crandall made a motion to approve Resolution 16-18: College Now Specialist.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Mr. Roche made a motion to approve Resolution 16-19: 2017-2018 Operating Budget. It is understood that if the resolution is not approved by the County, or only a portion of the budget is approved by the County, the fund balance will be used.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

Mrs. Crandall made a motion to approve Resolution 16-20: Tuition and Fee Schedule for 2017-2018.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

Mr. Roche made a motion to approve Resolution 16-21: FY 2017-2018 Community Education Service, Facilities Utilization, Child Care and Non-Credit Programming Fees.

Mr. Ackerman seconded the motion.

Vote-Unanimous. Motion adopted.

Dr. Ainsworth made a motion to approve Resolution 16-22: Adjunct Teaching Faculty Pay Scale.

Mr. Roche seconded the motion.

Vote-Unanimous. Motion adopted.

Ms. Prymas made a motion to approve Resolution 16-23: Part-Time Employee Pay Scale.

Mr. Testa seconded the motion.

Vote--Ayes: 7 - Trustees Ainsworth, Bellico, Crandall, Gregory, Prymas, Roche, Testa

Nays: 1 - Trustee Ackerman

Motion adopted.

Academic and Student Affairs Committee:

Ms. Prymas reported that updates from Enrollment Management, Academic Affairs, and Student Affairs are reflected in the reports provided to the Board.

Foundation and Auxiliary Report:

Chairwoman Crandall reported that the Foundation annual dinner meeting was held last week.

Karen Mosher, Executive Director of NYCCT, is working hard to organize the NYCCT. The bill for dues is forthcoming.

EXECUTIVE SESSION

Chairwoman Crandall moved, at 8:14 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105e of Article 7 of the Public Officers law, collective negotiations pursuant to article fourteen of the civil service law.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

At 9:40 p.m., Mr. Testa moved that the board reconvene.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

ADJOURNMENT

Mr. Testa moved to adjourn the meeting.

Mrs. Crandall seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 9:40 p.m.

slh