

**HERKIMER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

Regular Meeting – September 27, 2017

Madam Chair Crandall called the meeting to order at 6:30 p.m. in the Hummel Corporate and Professional Education Center, Room 282/283.

**Trustees Attending:** Ms. Albright; Mrs. Crandall; Mr. Gregory; Mr. Murphy; Ms. Prymas; Mr. Roche; Mr. Testa

**Trustees Absent:** Mr. Ackerman; Dr. Ainsworth; Dr. DeCarlo

**In Attendance:** Dr. McColgin; Dr. Hawes; Mr. Laino; Mr. Oriolo; Ms. Ruffing

**Also Present:** Attorney Rob Malone; Jeff Steele; Miranda Loucks; Hayden Smith; Matt Jarchow; Jessica LaFountain; Norman Turner; Kalman Socolof; Mike Pileggi; Melissa Krull; Steve Mezik; Brandon Malowski; Josh Lanza; Robbin Frederick; Patrick Malowski; Sharon Lanza; Ann Malowski; Allison Flanagan; Doug Flanagan; Kevin Yourdon; Bridget Brezinsky; James Ernst; Connor Gannon; Tom Helin; Matt Powers

**PUBLIC COMMENT**

Mr. Patrick Malowski, an alum of Herkimer College, thanked the board for their time. He feels that the media programs at Herkimer College are still viable and a worthwhile investment. Mr. Malowski praised the professors teaching in these programs and believes that if the programs were changed around that there would be better enrollment numbers.

Mr. Norman Turner spoke about the board's recent decision to no longer allow, due to budgetary constraints, Millennium Club cardholders to receive free membership to the Fitness Center. Mr. Turner feels it is a breach of trust and urged the Board to readdress this policy.

**CONSENT AGENDA**

Madam Chair Crandall presented the following consent agenda items for Board approval:

- a. Minutes
  - i. June 28, 2017 Regular Meeting
  - ii. July 19, 2017 Special Meeting
  - iii. August 30, 2017 Special Meeting
- b. Campus Reports
  - i. Academics
  - ii. Student Affairs
  - iii. Enrollment Management
  - iv. Administration & Finance
  - v. Public Relations
  - vi. President's Activities

Ms. Prymas moved that the consent agenda items for the September 27, 2017 regular meeting be approved.

Mr. Roche seconded the motion.

Vote-Unanimous. Motion adopted.

## **PRESENTATIONS**

*Resolution 17-1: Service Resolution of Alfred Barbato* was presented.

Mr. Gregory made a motion to accept Resolution 17-1, as presented.

Ms. Albright seconded the motion.

Vote-Unanimous. Motion adopted.

## **PRESIDENT'S REPORT**

**Academic Senate Report:** Mr. Steele reported that the Academic Senate is working on the program prioritization process. Meetings have been mutually cooperative. The Academic Senate is looking at trying to strengthen the process and create comprehensive review and input of the oversight of discontinuing programs by working through the system of shared governance.

**President's Update:** Dr. McColgin reported that as of today, FTE enrollment for fall (excluding College Now courses) is ahead of budgeted goal. College Now registrations are still coming in, and a full report will be given at the next board meeting. Student demographics are being reviewed with live data. We have also exceeded our head count from last year and will continue on the initiatives that have been implemented over the last few years.

Wendy Marchese was recently honored as a recipient of the Catholic Charities Window of Hope award.

Our Athletics program was recognized as one of two recipients of the 2017 National Junior College Athletic Association (NJCAA) Region III Sportsmanship Award.

In the community workforce area, Herkimer College is offering several community ed courses in the Old Forge area. A meeting with Wayne Evans of Tractor Supply recently took place to discuss workforce training opportunities.

The search for a new Dean of Enrollment Management is underway. Bill McDonald, Associate Dean, is chairing the search committee.

Executive Council priorities for 2017-2018 were shared with the board. These priorities align with the College's strategic plan.

Data from student surveys administered by Institutional Research was provided to the Board. This will be added to the Board workshop agenda for review.

A Guided Pathways report from the Community College Research Center was also provided to the Board. Herkimer College will be hosting a webinar regarding this.

## **CHAIR'S REPORT**

**Student Trustee Report:** Mr. Murphy reported that SGA started, through the Herkimer County Hunger Coalition, a Houston Food Bank. A table will be set up at Fall Fest this weekend to accept any monetary donations for Hurricane Harvey victims.

**BOT Self Assessment:** Results of the Board of Trustees Self Assessment will be reviewed at next month's Board workshop. A survey will be sent out to trustees to select an alternate date for the workshop.

**NYCCT Conference:** Any trustee wishing to attend next month's NYCCT conference should

notify Chairwoman Crandall.

### **COMMITTEE REPORTS**

#### **Administration and Finance Committee:**

Mr. Gregory provided an Administration and Finance update to the Board. End-of-year financial statements will be provided at the next board meeting. Some savings from health insurance and deferred maintenance may be realized.

Mr. Laino reported that communication from the NYS Department of Education, Office of Civil Rights, regarding website accessibility is being addressed.

#### **Academic and Student Affairs Committee:**

Ms. Prymas reported no outstanding issues with Enrollment Management, Academic Affairs, and Student Affairs. Updates are reflected in the reports previously provided to the Board.

#### **Foundation and Auxiliary Report:**

Chairwoman Crandall reported that the Foundation is working with our board to secure a date to meet as a formal group to address initiatives.

### **EXECUTIVE SESSION**

Mr. Gregory moved, at 7:12 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105e of Article 7 of the Public Officers law, collective negotiations pursuant to article fourteen of the civil service law.

Mr. Roche seconded the motion.

Vote-Unanimous. Motion adopted.

At 7:43 p.m., Mr. Roche moved that the board reconvene.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

Ms. Prymas made a motion to approve Resolution 17-02, based upon the satisfaction of the Board of Trustees with President McColgin to extend her contract through August 31, 2020. President McColgin's base salary for FY 2017 shall include a 1.5% increase that is retroactive to September 1, 2017, and all other terms of existing contract shall remain the same.

Mr. Gregory seconded the motion.

Vote-Unanimous

### **ADJOURNMENT**

Mr. Murphy moved to adjourn the meeting.

Ms. Albright seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 7:48 p.m.

slh