

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – November 8, 2021

Chairwoman Crandall called the meeting to order at 6:02 p.m. in the Robert McLaughlin College Center, Room 217.

Trustees Attending: Dr. Ainsworth; Mrs. Crandall; Mr. Gregory; Mr. Packard; Ms. Prymas; Mr. Reardon; Mr. Russell; Mr. Stalteri; Mr. Testa

In Attendance: Dr. McColgin; Mr. Dutcher; Mr. Laino; Mr. Oriolo; Ms. Ruffing; Dr. Stickrod

Also Present: Mr. Kyle Roepnack, Vice President, HCCCAA; Jackie Woudenberg

SWEARING IN OF NEW STUDENT TRUSTEE: Chairwoman Crandall introduced and welcomed new student trustee, Ryan Packard. Mr. Packard was sworn in as a member of the Board of Trustees of Herkimer County Community College.

CONSENT AGENDA

Chairwoman Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. September 20, 2021 Regular Meeting
- b. Campus Reports
 - i. Division Updates
 - ii. President's Activities

Dr. Ainsworth moved that the consent agenda items for the November 8, 2021 regular meeting be approved.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Academic Senate:

No report for this meeting.

Enrollment:

FTEs for Fall 2021 were budgeted at 690.5; as of October 29, 2021, actual FTEs were 781. At the same time last year, FTEs were 807.5. The College experienced a lower "melt" rate than the pre-COVID time period. Spring 2022 acceptances are at 290, as compared to 178 this time last year.

Academic Services:

Resolution 21-5: Proposal to Deactivate – Travel & Events Management Program was presented.

Mr. Russell made a motion to approve Resolution 21-5, as presented.
Mr. Testa seconded the motion.
Vote-Unanimous. Motion adopted.

President's Update

Strategic Planning Update: The fall strategic planning survey, which included themes from faculty and staff responses, was reviewed. Dr. McColgin described the "listening tour" to the board. The time frame for a new strategic plan is 3-5 years.

CHAIR'S REPORT

Board of Trustees Self-Assessment: Chairwoman Crandall led the group in a review of the trustees' self-assessment results. A discussion took place regarding the board being more involved in planning the College's future, as involvement has been in keeping with the roles and responsibilities of the trustees.

CORRESPONDENCE

The board was informed of a raffle fundraiser for the Student Emergency Fund.

FOUNDATION & AUXILIARY REPORTS

Housing Corporation:

Mr. Laino gave an update on housing numbers and shared plans for not using College Hill this spring semester.

EXECUTIVE SESSION

Mr. Gregory moved, at 6:55 p.m., that the board adjourn to Executive Session to discuss, under provisions of Section 105f of Article 7 of the Public Officers Law, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 21-6: Athletic Coaches Compensation was presented.

Mr. Gregory made a motion to approve Resolution 21-6, as presented.

Mr. Stalteri seconded the motion.

Vote-Unanimous. Motion adopted.

Resolution 21-7: Management Confidential Handbook was presented.

Ms. Prymas made a motion to approve Resolution 21-7, as presented.

Mr. Testa seconded the motion.

Vote--Ayes-6: Trustees Ainsworth, Crandall, Prymas, Stalteri, Testa, Packard

Nayes-2: Trustees Reardon and Russell

Abstain-1: Trustee Gregory

Motion adopted.

At 8:55 p.m., Mr. Gregory moved that the board reconvene.
Mr. Russell seconded the motion.
Vote-Unanimous. Motion adopted.

ADJOURNMENT

Dr. Ainsworth moved to adjourn the meeting.
Mr. Packard seconded the motion.
Vote-Unanimous. Motion adopted.
The meeting adjourned at 9:00 p.m.

slh