

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Meeting – April 25, 2022

Chairwoman Crandall called the meeting to order at 6:09 p.m. in the Robert McLaughlin College Center, Room 282/283.

Trustees Attending: Dr. Ainsworth (virtual via Teams); Mrs. Crandall; Mr. Gregory; Mr. Packard; Ms. Prymas; Mr. Reardon; Mr. Russell; Mr. Stalteri

Trustees Absent: Mr. Testa

In Attendance: Dr. McColgin; Mr. Dutcher; Mr. Laino; Mr. Oriolo; Ms. Ruffing

Also Present: Mr. Robert Batson, President, Poland CSD Board of Education; Ms. Trish Lucas (D’Arcangelo & Co., LLP); Dr. Robin Riecker, Associate Dean/President, HCCCAA; Mr. Kyle Roepnack, Vice President, HCCCAA; Ms. Jackie Woudenberg

CONSENT AGENDA

Chairwoman Crandall presented the following consent agenda items for Board approval:

- a. Minutes
 - i. February 7, 2022 Regular Meeting
- b. Campus Reports
 - i. Division Updates
 - ii. Statement of Revenues and Expenditures as of 3/31/2022
 - iii. President’s Activities

Mr. Reardon moved that the consent agenda items for the April 25, 2022 regular meeting be approved.

Mr. Stalteri seconded the motion.

Vote-Unanimous. Motion adopted.

PUBLIC COMMENT

Mr. Robert Batson, representing the Poland CSD Board of Education, spoke briefly to encourage the Board to maintain the no-tuition status of the College Now program for the 2022-2023 academic year.

PRESENTATIONS

The Financial Audit Report was presented by Trish Lucas of D’Arcangelo Accountants. She reported:

- “No new standards that needed to be implemented;” a good indication of a clean audit
- Clean, “unmodified” audit
- No instances of non-compliance; clean report
- HEERF funding also received a solid, clean audit

- There was one recommendation: that the College return to doing journal entry reviews.
 - Ms. Woudenberg confirmed that this was already being done again.
- FSA and Foundation/Housing Corporation were audited separately, and those audits were presented to those organizations' respective boards.

Mr. Russell moved to accept the audit report, as presented.

Mr. Gregory seconded the motion.

Vote-Unanimous. Motion adopted.

PRESIDENT'S REPORT

Academic Services:

Resolution 21-11: New Program – Esports Management A.A.S. was presented. Provost Oriolo spoke to the group about the proposed program. Two articulation agreements with four-year programs at SUNY Canton and SUNY Cayuga are in place.

Mr. Russell moved to approve Resolution 21-11, as presented.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

Administration and Finance:

Resolution 21-10: FY 2023 Tuition and Fee Schedule was presented. An explanation of rationale behind reducing out-of-state/international tuition was provided by the chief officers. For international student athletes, we are pricing ourselves out of the competition, and athletes are enrolling in other institutions with lower tuition rates. A three-year "pilot" of this "strategy is therefore being proposed. This proposal may also increase on-campus housing occupancy.

Mr. Russell moved to approve Resolution 21-10, as presented.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

Barnes & Noble BookMarket Initiative:

Mr. Laino presented an overview of the Barnes & Noble's new book program, *BookMarket*. This program will charge students a flat rate of \$24/credit hour for all their required books, regardless of the student's program of study. The goal is to decrease the overall costs of books and to help ensure that students have their books at the start of the semester. Students may opt out of the program.

President's Update

Promotion: Michael Oriolo provided a background on each of the faculty candidates for promotion.

Promotion as presented:

Promoted from Associate Professor to Professor:

- Dr. Nicole McDaniels – Biology
- Blake Pitcher – Digital Graphics

Promoted from Assistant Professor to Associate Professor:

- Dr. Jennifer Adjodha-Evans – Biology

Mr. Russell made a motion to approve Promotion Recommendations, effective September 1, 2022, as presented.

Ms. Prymas seconded the motion.

Vote-Unanimous. Motion adopted.

Tenure: Dr. McColgin and Provost Oriolo provided a background on each of the faculty candidates for tenure

Tenure as presented:

- Grace Ashline – Assistant Professor, Human Services
- Rocco Cornacchia – Assistant Professor, Mathematics

Ms. Prymas made a motion to approve Tenure Recommendations, effective September 1, 2022, as presented.

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

Merit:

Merit recommendations will be brought to the Board at their next meeting in June.

Reappointments:

Dr. McColgin noted the listing of 35 individuals who have been reappointed, effective September 1, 2022.

Emeriti Luncheon:

An Emeriti Luncheon will be held in Alumni Hall on July 27, 2022.

Other Announcements:

The Employee Appreciation Ceremony will be held on May 10, 2022 at 3:00 p.m. in Alumni Hall, followed by a reception in the RMCC Lobby.

Dr. McColgin announced that the College has been approved to be a Second Chance Pell institution, which will allow for the expansion of enrollment in the College in Prison program.

CHAIR'S REPORT

Student Trustee's Report: Mr. Packard reported that students feel there are a lot of good people working at the College but that the facilities need upgrading--specifically athletic facilities, such as the weight room (bigger space and more equipment needed) and the softball and baseball fields (turf), need improvement. It is felt that new/updated facilities will help bring in new students, which will increase enrollment. Focusing on student athletes, Mr. Packard shared that the College has good coaches, but not good facilities. Other schools have better facilities and may catch up with the quality of their coaching staff, at which point Herkimer will begin to lose enrollment among student athletes to those schools.

FOUNDATION & AUXILIARY REPORTS

College Foundation and Housing Corporation: The College Foundation and Housing Corporation both had clean audits.

ADJOURNMENT

Mr. Gregory moved to adjourn the meeting.

Mr. Stalteri seconded the motion.

Vote-Unanimous. Motion adopted.

The meeting adjourned at 8:10 p.m.

slh