

**HERKIMER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Annual Meeting – April 26, 2021

Chairwoman Crandall called the meeting to order at 6:01 p.m. via Microsoft Teams.

Trustees Attending Virtually: Dr. Ainsworth; Mrs. Crandall; Mr. Gregory; Miss Listovitch; Ms. Prymas; Mr. Reardon; Mr. Russell; Mr. Stalteri; Mr. Testa

In Attendance Virtually: Dr. McColgin; Mr. Dutcher; Mr. Laino; Mr. Oriolo; Ms. Ruffing; Dr. Stickrod

Also Present Via Conference Phone or Microsoft Teams: Mr. Robert Batson, President, Poland CSD Board of Education; Ms. April Harris, Assistant Professor/President, Academic Senate; Dr. Robin Riecker, Associate Dean/President, HCCCAA

On March 11, 2020, Governor Cuomo issued Executive Order 202.1, which, in part, suspends certain in-person attendance and public accessibility provisions of the Open Meetings Law and authorized public meetings to be conducted in an alternative manner during the declared “Disaster Emergency.”

Per the Governor’s Open Meetings Law Provisions of the New Executive Order No. 202.1: [...I hereby temporarily suspend or modify, for the period from the date of this Executive Order through April 11, 2020 the following:]

“Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.”

Executive Order No. 202.92 allowed for the extension of public meetings to be held remotely until May 16, 2021.

BOARD OF TRUSTEES MEETING DATES

Ms. Prymas moved to approve the Board of Trustees Meeting Dates for 2021-2022.

Mr. Testa seconded the motion.

Vote-Unanimous. Motion adopted.

BOARD OF TRUSTEES POLICY MANUAL

Resolution 20-7: Revisions to Update Policies CR 05-03 and FA 90-26A was presented.

As part of the annual review of the College’s Board of Trustees Policy Manual to ensure policies are up to date and accurate, proposed updated language is recommended to the following board polices: CR 05-03 and FA 90-26A.

Dr. Ainsworth moved to approve Resolution 20-7, as presented.

Mr. Reardon seconded the motion.

Vote-Unanimous. Motion adopted.

ELECTIONS

Mr. Testa, Chair of the Nominating Committee, announced the need to elect Board officers.

Officers will be as follows: Chair – Isabella Crandall; Vice-Chair – William Gregory; Secretary – Joan Prymas.

REVIEW OF STANDING COMMITTEE ASSIGNMENTS

The committee assignments were reviewed.

The Nominating Committee shall consist of the following: Dr. Ainsworth; Mrs. Crandall (ex-officio); Mr. Reardon; Mr. Stalteri.

As the College is a member of NYCCT, Mr. Gregory shall serve as the NYCCT delegate, and Mrs. Crandall will serve as alternate.

Ms. Prymas will continue to serve on the Regional Council of Community Colleges.

ANNUAL COMPLETION OF CONFLICT OF INTEREST QUESTIONNAIRE

Chairwoman Crandall asked that all trustees complete the Conflict of Interest Questionnaire and return to Ms. Hunt as soon as possible.

ADJOURNMENT

Chairwoman Crandall declared the business of the Annual Meeting complete at 6:18 p.m.

Mr. Gregory moved to adjourn the meeting

Dr. Ainsworth seconded the motion.

Vote-Unanimous. Motion adopted.

slh